



**CIVIL AIR PATROL**  
United States Air Force Auxiliary  
National Cadet Advisory Council

07 September 2004

**MEMORANDUM FOR ALL NCAC REPRESENTATIVES**

**FROM:** C/LtCol Victoria E. Britton, NCAC Recorder

**SUBJECT:** Minutes for the NCAC Meeting held on 05 September 2004

1. Below are the minutes for the NCAC held 05 September 2004 via Teleconference.
- 2 **OPENING BUSINESS:** NCAC Chair, C/Col Kaycee Gilbert, called the meeting to order at 2000 hrs Central Time.

a. Roll Call:

Regions Present:

NER – C/Lt Col Victoria Britton  
GLR – C/Col Andrew Shephard  
SWR – C/Lt Col David Bracken  
PCR – C/Lt Col Jason Hershey

Others present:

PCR Assistant- C/LtCol Abby Pasinski  
GLR Assistant- C/Lt Col Thomas Rehman  
NER Assistant- C/Capt Elliott Korona  
MER – C/SMSGT David Trick  
NCAC Chair - C/Col Kaycee Gilbert  
CAPNHQ Advisor – Mr. Curt Lafond  
Senior Advisor – Col Amy Courter

c. National Advisor's Report:

1. NCSA's- Information and application procedures should be available sometime in October.
2. Mr. Lafond has encouraged NCAC members to apply for CAP Scholarships and has asked us to encourage other cadets to apply for them as well.
3. New Member Packets- The packets for new CAP members will be given out to members as they join beginning 01 October 2004.

d. Region Reports

MER- Not present

SER- Not present

RMR- Not present

GLR- Has not held a meeting since the last NCAC meeting. They are currently working on getting Wing Reps appointed to GLR CAC.

NER- Has not held a meeting since the last NCAC meeting but one is scheduled for 12 September 2004.

PCR- Currently holding a meeting at the time of the NCAC meeting with 5 of the 6 Representatives.

e. Committee Report

1. Cadet Affairs Committee- The Committee has been emailed. The first article is due 22 September 2004.

4. OLD BUSINESS

a. CPFT:

-C/Lt Col Brecken is currently working on the paper for the CPFT changes.

-C/Col Shephard motioned to table this topic until next meeting, C/Lt Col Britton second the motion. Tabled until next meeting.

b. National Infrastructure Committee:

-The meeting with the National Infrastructure Committee at the National Boards went well.

-An NCAC Infrastructure Committee has been formed

Chair- C/Lt Col Hershey

Members- C/Lt Col Rehman and C/Capt Korona

-The CAP Reservist description would be similar to that of a CAP Sponsor Member. One of the differences would be that a CAP Reservist could not participate in ES because of insurance coverage from NHQ. This is still being looked into.

c. COTY ACT/SAT Requirements:

-C/Col Shephard handed off the finished proposal to Col Courter and he has not yet heard any feedback yet.

d. Eaker Cadet to Senior Member Captain:

-NCAC members were asked to bring this topic to Region CAC's. Topic has been tabled until next meeting.

6. NEW BUSINESS

a. Minimum Age Requirements for Achievements:

-The opposition presented by some of the members is why create something new when we can just enforce what we already have in place.

b. Free Cadet Uniform Policy:

-A suggestion for this was to have cadets write a letter or essay describing their goals in CAP and the Cadet Program. This essay would be read by the Squadron Commander, who would then submit a request for a uniform.

- Cadets need to see the uniform as money or a scholarship rather than just a free shirt and pants.
- Another option would be to establish a Cadet Orientation Program or require that cadets attend a certain number of meetings before they are handed their membership paperwork.
- The Position Paper for Col Bean will be written by C/Lt Col Rehman with the assistance of C/Col Shephard. Position paper is due by 14 September and votes will be due by 21 September. Voting will be done via Yahoo Group.

#### 7. OPEN FLOOR

a. A question was presented about the CAP Reserve Program. What would the Reservists wear as grade? C/Lt Col Hershey will work with the committee and develop an idea for that.

#### 8. ANNOUNCEMENTS

- a. The next NCAC meeting will be held Sunday, 03 October 2004.

#### 6. ADJOURNMENT

a. The meeting was adjourned at 2100 Central Time by NCAC Chair, C/Col Kaycee Gilbert.